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| ***Curriculum Vitae of***  ***MD. MEHEDI HASAN*** | **Mailing Address:**  **Monidale Apartment**  **House# 176/1, Flat# C3, (3rd Floor)**  **New Paltan, Azimpur, Dhaka-1205.**  **Cell : +8801717677451, +8801918629865**  **Email :** [**mhshuvo29@gmail.com**](mailto:mhshuvo29@gmail.com) |

***Career Objective***

To reach into an excellence in a well-structured environment that enables me to expose my core competencies, acquired knowledge and interpersonal skills effectively with an aim to add values to the organization and as well as myself.

***Educational Accomplishments***

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| **Master of Social Science (MSS)**  Department : Public Administration  University : University of Dhaka  Academic Year : 2012-13  Result : 3.16 (Scale of 4) | **Bachelor of Social Science (BSS)**  Department : Public Administration  University : University of Dhaka  Academic Year : 2008-12  Result : 3.27 (Scale of 4) |
| **Higher Secondary School Certificate (HSC)**  Group : Science  Institute : Rangpur Govt. College  Board : Rajshahi Board  Academic Year : 2005-07  Result : 4.00 (Scale of 5) | **Secondary School Certificate (SSC)**  Group : Science  Institute : Rangpur Zilla School  Board : Rajshahi Board  Academic Year : 2003-05  Result : 5.00 (Scale of 5) |

***Special Endowments***

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| * Excellent interpersonal skills. * Adaptability. * Self-motivated & Pro-active. * Quick learner. * Hard working | * Goal oriented. * Good analytical capacity. * Leadership. * Time management. * Enthusiastic |

***Professional Competency***

* **Field Investigator (Matarbari Ultra-Super Critical Coal-Fired Power Plant Project) in Sustainable Research & Consultancy Limited (01.01.2017 to 31.01.2018)**

**Core Responsibilities:** As a Field Investigator; my succinct responsibilities were: 1) Visiting the project area; 2) Collection and compilation of data and information from various sources; 3) Interviewing of the key informants and making detail report on each of the interviews; 4) Assist in analysis and drafting of report.

* **Research Associate in Human Development Research Centre (01.03.2016 to 30.09.2016)**

**Paramount Involvements:** While working as a Research Associate in country’s reputed research organization, I was involved to orchestrate multiple responsibilities symphonizing with different national and international stakeholders. During my tenure as Research Associate in HDRC, some of the paramount involvements were as follows:

1. Thematic Research on “Migration, Environment, Climate Change and Disaster Management” in collaboration with International Organization for Migration (IOM);
2. District Towns Infrastructure Development Project (DTIDP) under LGED.

**Core Responsibilities:** As a Research Associate, my succinct responsibilities were: 1) Desk research; 2) Collection and compilation of data and information from various sources; 3) Making contacts and appointments with relevant key informants; 4) Interviewing of the key informants and making detail report on each of the interviews; 5) Organizing seminar/workshops; and 6) Assist in analysis and drafting of report.

* **Customer Service Representative (CSR) in Airtel Bangladesh Limited (01.01.2014 to 30.06.2014)**

**Core Responsibilities:** As a CSR, my succinct responsibilities were: 1. Social Compliance; 2. Customer Support; 3. Social Media Activities; and 4.Operating Company's Social Media Pages/Sites.

***Other Experience & Voluntary Activities***

* Involved in the Social Action Project **“ইচ্ছেপূরণ”** under the **Active Citizens Youth Leadership Training** program of **British Council**, supported by Democracywatch.
* Conduct several field researches on Contemporary Local Government in Bangladesh, Politicization of Professionals, Migration Pattern in Dhaka city, and Corruption in Bangladesh under the supervision of the departmental Professors.
* Involved in organizing the festival entitled, **"Bijoy-e Parbon-e"** arranged by Utshe, marking 41st Victory Day of Bangladesh. <http://www.thedailystar.net/news-detail-261174>

***Training and Workshop***

* Participant of the **Active Citizens Youth leadership Training** on the Active Citizens program of **British Council**, supported by Democracywatch. <https://www.britishcouncil.org/active-citizens>
* Attended the **Climate Culture and Art Symposium** 2018 for Youth in Bangladesh under the Gobeshona Young Researcher’s programme organized by **ICCCAD**. <http://art-symposium-4youth.icccad.net/>
* A Six (6) months training experience on **Social Compliance and CSR Issues**, organized by Institute of Apparel Research and Technology, **(BKMEA)**. <http://www.bkmea.com/training_institite.html>
* A Six (6) months training experience on **MS Office Course**, organized by National Institute of Computer and Education **(NICE)**.

***Major Courses Studied***

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| * Introduction to Public Administration. * Local Government. * Research Methodology. * Development Administration. * Political Economy. | * GO - NGO Collaboration. * Public Policy Analysis. * Public Private Partnership. * Project Management. * Human Resource Management. |

***Lingual Aptitude and Other Capabilities***

* Have a good command over writing and speaking Bengali and English
* Ability to work independently and in group
* High adaptability and communicating power

***Computer Proficiency***

**Application Packages** : MS-Word, MS- Excel, MS Access, Power Point

**Web Applications** : Experience with all the Operating Systems, Software and Browsers

**Typing** : Good typing speed in both English & Bangla (Bijoy)

***Self-interests***

* Exploring the world
* Playing & Watching sports specially Football & Cricket
* Reading Books, Hadith & Newspaper
* Cooking
* Participating in various social events

***Extra-Curricular Activities***

* Organizer of several cultural festivals (Pahela Baishakh, Sports Competition, Study Tour etc.)
* Founder member of the voluntary group “Friends Society of Rangpur” - <http://fsrbd.org/>
* Blood Donation (20th times)

***Personal Details***

Surname : Shuvo

Father’s Name : Md. Ataur Rahman

Mother’s Name : Mouluda Akhtar

Date of birth : November 20, 1990

Nationality : Bangladeshi by Birth

National ID : 19908524912147922

Passport No : BM0481157

Religion : Islam

Height : 5′-7″ (1.71 cm)

Blood group : O+VE

Permanent Address : House - 48, Road - 03, Khamar Para, Alamnagar, Kotwali, Rangpur.

***References***

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| ***Referee – 1***  **Abu Jubayer**  Environment Specialist, Survey Team  (Matarbari Ultra-Super Critical Coal-Fired Power Plant Project)  SGS Bangladesh - Sustainable Research and Consultancy (SRC) Ltd.  Taz Mansion, 28 Kawran Bazar,  Dhaka-1215  Cell: +88-01711-459532  [jubayer.buet.bd@gmail.com](mailto:jubayer.buet.bd@gmail.com) | ***Referee – 2***  **Dr. Nazmul Ahsan Kalimullah**  Professor  Department of Public Administration  University of Dhaka.  Cell: +88-01711-531652  [janipop1995@gmail.com](mailto:janipop1995@gmail.com) | ***Referee – 3***  **Tauhidul Islam Biplob**  Senior Executive Assistant  BIMSTEC Secretariat.  Gulshan-2, Dhaka.  Cell: +88-01716-638539  [biploboffice@gmail.com](mailto:biploboffice@gmail.com) |

I, the undersigned hereby,

* certify that, to the best of my knowledge and belief, all parts of this application and the details I have mentioned are, true and complete;
* confirm that, to the best of my knowledge, there are no reasons, which would prevent me from undertaking the duties of this post;
* understand that, any willful misstatement or omission renders me liable to being rejected during the selection process or dismissed if engaged.

**Md. Mehedi Hasan**



For more details, please write me at

[mhshuvo29@gmail.com](mailto:mhshuvo29@gmail.com)